



Fina
WORLD
CHAMPIONSHIPS

1st FINA World Championships 2015 in Kazan

2015 | 2nd Anniversary 2015



EVENT SUMMONS

Version 02

Official FINA Partners



Official FINA Suppliers

Version 2, as of March 2015

Please always refer to the latest version of the Event Summons

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I. GENERAL INFORMATION

The “Fédération Internationale de Natation” (FINA) hereby notifies and invites all affiliated Federations to participate in the 16th FINA WORLD CHAMPIONSHIPS on the following basis:

1. HOST, PLACE AND DATE OF COMPETITIONS

The hosts for these Championships, the City of Kazan and the Russian Swimming Federation, have established an Organising Committee, which shall be in charge of the preparation and organisation of the competitions under the control and supervision of FINA.

The events will be held in Kazan (RUS) with the following schedule:

- Opening ceremony: 24 July 2015
- Dates of competition: 25 July – 9 August 2015
- Closing ceremony: 9 August 2015

2. ORGANISING COMMITTEE OFFICE

Federations should communicate with the Organising Committee through:

Street address: Main International Centre, 35, Universiade Village,
Kazan, Republic of Tatarstan, 420010, Russia

E-mail address: nationalfederations@kazan2015.com

3. EVENTS (GR 9.6.1.2)

Swimming	Men	Women
Freestyle	50 m, 100 m, 200 m	50 m, 100 m, 200 m
	400 m, 800 m, 1500 m	400 m, 800 m, 1500 m
Backstroke	50 m, 100 m, 200 m	50 m, 100 m, 200 m
Breaststroke	50 m, 100 m, 200 m	50 m, 100 m, 200 m
Butterfly	50 m, 100 m, 200 m	50 m, 100 m, 200 m
Ind. Medley	200 m, 400 m	200 m, 400 m
Relays		
Freestyle	4x100 m, 4x200 m	4x100 m, 4x200 m
Medley	4x100 m	4x100 m
Mixed	4x100 m Freestyle and 4x100 m Medley	

Only entry times achieved in 50 m pools will be accepted. Heats may be swum using 10 lanes.

Diving	Men	Women
Springboard	1m, 3m	1m, 3m
Platform	10 m	10 m
Synchronised & Mixed Synchronised	3 m, 10 m	3 m, 10 m
Team Event (Men & Women)	3 m & 10 m	

High Diving	Men	Women
	27 m	20 m

Water Polo	Men	Women
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Synchronised Swimming	Women
	Solo (Technical & Free)
	Duet (Technical & Free)
	Team (Technical & Free)
	Free Combination
	Men and Women
	Mixed Duet (Technical & Free)

Open Water Swimming	Men	Women
	25 km	25 km
	10 km	10 km
	5 km	5 km
	5 km Team Event (Men & Women)	

4. AWARDS AND SCORING

Swimming (BL 9.11.1)

Medals: Gold, Silver, and Bronze medals shall be awarded to the first three places in individual and relay final competitions. In swimming relays when preliminaries are swum, medals shall be awarded to those swimmers who have participated in the heats and/or the final.

In Swimming, in case of equal times, medals shall be awarded as follows:

1st place: 2 Gold – no Silver, 1 Bronze

2nd place: 1 Gold, 2 Silver – no Bronze

3rd place: 1 Gold, 1 Silver, 2 Bronze

In case of 3 equal times medals shall be awarded as follows:

1st place: 3 Gold – no Silver, no Bronze

2nd place: 1 Gold, 3 Silver – no Bronze

3rd place: 1 Gold, 1 Silver, 3 Bronze

Diplomas: Using 8 lanes in Swimming diplomas shall be awarded to all eight finalists in individual events and to the first eight finalists in relay competitions. In swimming relays when preliminaries are swum, diplomas shall be awarded to those swimmers who have participated in the heats and/or the final.

Trophies:

- FINA Team Trophy for the top scoring team based on the following points:

Individual using 8 lanes:

Places 1– 16: 18, 16, 15, 14, 13, 12, 11, 10, 8, 7, 6, 5, 4, 3, 2, 1 points

Relays using 8 lanes:

Places 1– 8: 36, 32, 30, 28, 26, 24, 22, 20 points.

- FINA Individual Trophies for the top scoring male and female based upon the following points:

1 st Place	5 points
2 nd Place	3 points
3 rd Place	2 points
4 th Place	1 point

Individual World Record 2 points for each record broken

If there is a tie, the FINA Points Table shall be used and a decision made by the Swimming Commission.

Open Water Swimming (BL 9.11.2)

Medals: Gold, Silver, and Bronze medals shall be awarded to the first three places in each individual and team events.

Diplomas: Diplomas shall be awarded to all eight finalists in each individual events and to the first eight finalists in team events.

Trophy: A special FINA Team Trophy shall be given based upon the following points added from the three individual events (5, 10 and 25 km) and mixed team events.

18 (1st place), 16, 14, 12, 10, 8, 6, 5, 4, 3, 2, 1 points

Diving (BL 9.11.3)

Medals: Gold, Silver, and Bronze medals shall be awarded to the first three places in individual, synchronized and team events.

Diplomas: Diplomas shall be awarded to all eight finalists in each individual events and to the first six finalists in each synchronized and team events.

Trophies:

- FINA Team Trophy shall be given to the top scoring team based on the following points:

Individual diving events:

18- 16- 14- 12- 10- 8- 6- 5- 4- 3- 2- 1 points

Synchronised diving events (12 finalists):

27- 24- 21- 18- 15- 12- 9- 7,5- 6- 4,5- 3- 1,5 points.

Team Event

27- 24- 21- 18- 15- 12- 9- 7,5- 6- 4,5- 3- 1,5 points

High Diving (BL 9.11.4)

Medals: Gold, Silver, and Bronze medals shall be awarded to the first three ranked athletes in each event.

Diplomas: Diplomas shall be awarded to first eight finalists in each event.

Water Polo (BL 9.11.5)

Medals: Gold, Silver, and Bronze medals shall be awarded to all the players of the first three teams.

Diplomas: Diplomas shall be awarded to all the players of the first six teams.

Trophies: Trophy shall be given to the best scorer (Men and women) and goalkeeper (men and women) of the championships.

Synchronised Swimming (BL 9.11.6)

Medals: Gold, Silver, and Bronze medals shall be awarded to first three athletes or teams in each individual, duet or team events.

Diplomas: Diplomas shall be awarded to the first eight finalists in solo and duet events and to the first six finalists in team and free combination events.

Trophy: Trophy shall be given to the best team of the championships based on the following points:

Solo, Technical Routine:

12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2, 1 points

Solo, Free Routine:

12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2, 1 points

Duet, Technical Routine:

18, 17, 16, 15, 14, 13, 12, 11, 10, 9, 8, 7 points

Duet, Free Routine:

18, 17, 16, 15, 14, 13, 12, 11, 10, 9, 8, 7 points

Team Technical Routine:

24, 22, 20, 18, 16, 14, 12, 10, 8, 6, 4, 2 points

Team Free Routine:

24, 22, 20, 18, 16, 14, 12, 10, 8, 6, 4, 2 points

Free Combination:

24, 22, 20, 18, 16, 14, 12, 10, 8, 6, 4, 2 points

BL 9.11.7 In case of a tie, the highest points shall be awarded to each competitor or relay team.

BL 9.11.8 Commemorative Medals:

Commemorative medals may be given to all those connected officially with the Championships.

5. RULES

The Championships will be held under FINA Rules in force at the time of the Championships.

6. SUBSTITUTION, WITHDRAWAL AND PROTESTS

6.1 Substitution

Any entered competitor may be substituted by another entered competitor at the Technical Meeting. It is mandatory for the Team Managers of the Federations to take part in the Technical Meeting. (GR 7.1).

6.2 Withdrawal

In all competitions except water polo, a competitor or team not wishing to take part in a semi-final or final in which qualification was earned shall withdraw within thirty (30) minutes following the preliminaries or the semi-finals of the event in which the qualification took place. The Member Federation of any competitor who withdraws from the heats/preliminary rounds after the Team Leaders Meeting or from a semi-final or final more than thirty (30) minutes after the preliminaries or semi-finals of the event, in which qualification was earned, shall pay without excuse to the Honorary Treasurer the sum of one-hundred (100) Swiss Francs; in case of a relay, duet, team or combination, the sum shall be two-hundred (200) Swiss Francs (GR 7.2)

If a team withdraws from a FINA Water Polo event any time after the draw has been concluded, and without the approval of the Management Committee, then that team will be sanctioned by the FINA Bureau with an economic sanction of 8,000 Swiss Francs, from which 6,000 Swiss Francs goes to the Organiser, and suspension from all competitions for a minimum period of three months up to a maximum period of two years (GR 7.3)

6.3 Protests

Protests are possible (GR 9.2.1)

- a) If the rules and regulations for the conduct of the competitors are not observed,
- b) If other conditions endanger the competitions and/or competitors, or
- c) Against decisions of the referee; however, no protest shall be allowed against decisions of fact.

Protest must be submitted (GR 9.2.2)

- a) To the referee,
- b) In writing on FINA forms,
- c) By the responsible team leader
- d) Together with a deposit of 100 Swiss Francs or its equivalent, and
- e) Within 30 minutes following the conclusion of the respective event or match.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

7. SWIMWEAR AND ADVERTISING

7.1 Swimwear

The swimwear (swimsuit, cap and goggles) of all competitors shall be in good moral taste and suitable for the individual sports disciplines and not to carry any symbol which may be considered offensive. (GR 5.1)

All swimsuits shall be non-transparent. It is permissible to wear two caps (GR 5.2)

The referee of a competition has the authority to exclude any competitor whose swimwear or body symbols do not comply with this rule (GR 5.3)

Before any swimwear of new design, construction or material is used in competition, the manufacturer of such swimwear must submit the swimwear to FINA and obtain approval of FINA (GR 5.4)

All swimwear used at Olympic Games and FINA Events (pool and open water competitions) shall be swimwear approved by FINA in accordance with the rules and procedures set forth in the FINA Requirements for Swimwear Approval (FRSA) issued by the FINA Bureau and valid on the date of approval. Following an approval process conducted by the Swimwear Approval Commission, a list of approved swimwear is published by FINA (the Approved List) each year. The Approved List is published each year before December 31 and is valid starting from January 1 of the subsequent year (BL 8.1)

In swimming competitions the competitor must wear only one swimsuit in one or two pieces. No additional items, like arm bands or leg bands shall be regarded as parts of a swimsuit (BL 8.2)

Swimwear for men shall not extend above the navel nor below the knee, and for women, shall not cover the neck, extend past the shoulder, nor shall extend below knee. All swimsuits shall be made from textile materials (BL 8.3). Open Water swimwear for both men and women shall not cover the neck, extend past the shoulder, nor shall extend below the ankle. All Open Water swimsuits shall comply with the FINA criteria for Materials and Approval procedures (BL 8.4, BL 8.6)

7.2 Advertising

Identification in the form of logos on swimwear, i.e. swimsuit, cap and goggles, and pool deck equipment, i.e. track suits, official's uniforms, footwear, towels and bags, is permitted in accordance with regulations established in the By-Laws (BL 7). A two-piece swimsuit shall, in relation to advertising, be regarded as one. The name and the flag of the country of the competitor or the country code shall not be regarded as advertisements (GR 6.1).

Body advertisement is not allowed in any way whatsoever (GR 6.2).

Advertising for tobacco or alcohol is not allowed (GR 6.3).

Advertising identification appearing on swimwear, pool deck equipment and official's uniforms at FINA World Championships is permitted as follows:

- Swimsuits (BL 7.1.1):
 - One (1) manufacturer's logo of a maximum size of 30 cm² when worn. Where one-piece body suits are used, two (2) logos of the manufacturer shall be permitted, one above the waist and one below the waist of a maximum size of 30 square centimetres each when worn. These two (2) logos of the manufacturer shall not be placed immediately adjacent to each other. Where two-piece body suits are used, the two (2) logos of the manufacturer shall be placed on one part each.

The logo has to be calculated taking into consideration the entire surface of the logo, as shown below :



- One (1) sponsor's logo of a maximum of 30 cm² when worn.
- One (1) flag and one (1) country name or code of a maximum size of 50 cm² when worn. Repetitions of the national flag, elements thereof or, the colours of the national flag, included as a design element of the swimsuit, shall not be considered under this rule.

Examples:



- Swimming Caps (BL 7.1.2):
- One (1) manufacturer's logo of a maximum size of 20 cm² on the front.
- One (1) flag and/or country name (code) of a maximum size of 32 cm². The side on which the flag and country name (code) shall be printed will be advised by FINA.

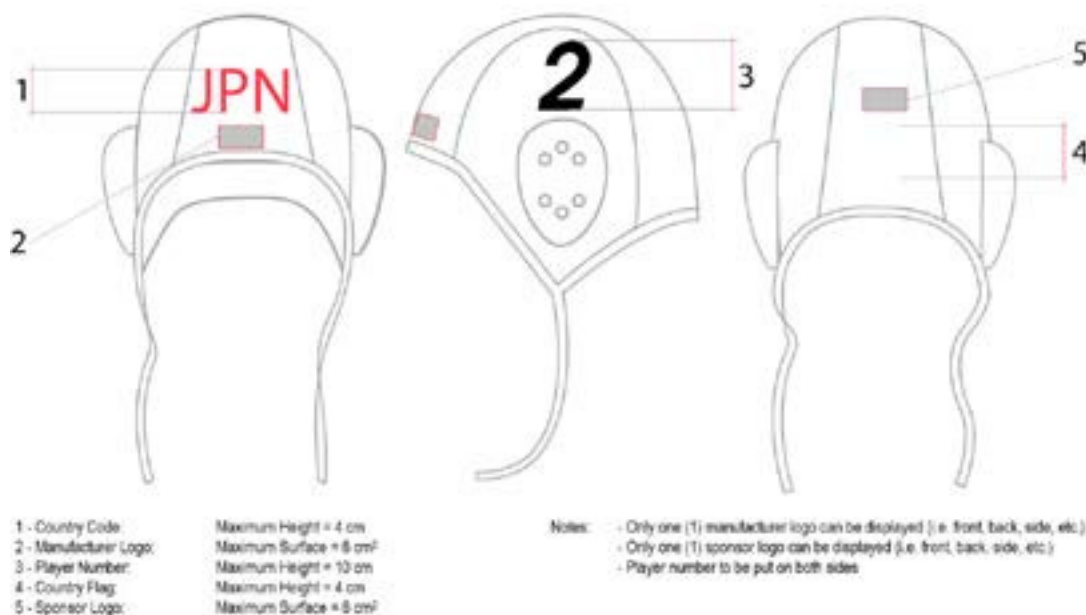
- For FINA Championships one (1) FINA Partner's logo of the size decided by FINA on a case by case basis. The side on which the Partner's logo shall be printed will be advised by FINA.



- For FINA competition, one (1) flag and/or country name (code) of a maximum size of 32cm² can be printed twice (meaning that the flag and country name can appear on both sides of the cap). This to be advised by FINA whenever applicable.
- Athlete's name of a maximum size of 20cm². The athlete's name shall be printed on the same side as the flag and country name (code). Printing the athlete's name isn't compulsory.

- Water Polo Caps (BL 7.1.3):

- One (1) country code of a maximum height of 4cm on the front side of the cap.
- One (1) manufacturer's logo of a maximum size of 6cm² on the front, back or side
- One (1) player number of a maximum height of 10 cm on both sides of the cap
- One (1) country flag of a maximum height of 4cm on the back side of the cap
- One (1) sponsor logo (at the discretion of the NF) of a maximum size of 6cm² on the back side



In addition to the above, please refer to rule WP4.

- Goggles (BL 7.1.4):
 - Two (2) manufacturer logos of a maximum size of 6cm² each are allowed on goggles but only on the spectacle frame or band.
- Athletes Bibs (BL 7.1.5):
 - The maximum size of the Bibs shall be 24cm (width) x 20 cm (height).
 - The height of the digits on the Bibs shall be no less than 6cm and no more than 10 cm.
 - The maximum height of the identification above the digits shall be 6cm. The identification may display the name/ FINA Partner's logo.
 - The maximum height of the identification below the digits shall be 4cm. The identification may display the name/logo of the Host City and the year.
 - The Bibs shall be printed in suitable colours in order to ensure maximum visibility of the digits.
 - The Bibs must be worn fully visible during Athletes' introduction and award ceremonies.

An athlete removing the Bib before being presented at the start of an event or before completion of the victory ceremony may be disqualified.

Only one FINA Sponsor may be displayed on Bibs. However, there may be one sponsor for men and another for women at the same Championships.



Award & Presentation Bibs



Relay Bibs

Bib	Presentation Semi-Final	Presentation Final	Award
SW	Yes	Yes (+ Relay)	Yes
DV	Yes	Yes	Yes
SY	N/A	N/A	Yes
WP	N/A	N/A	Yes
OW	N/A	N/A	Yes
HD	N/A	Yes	Yes

- Pool deck equipment (BL 7.1.6)
- A maximum of two (2) advertising identifications of which one shall be of the manufacturer and the other one of a sponsor are permitted, with a maximum size of 40cm² each when worn for any of the clothing items listed below, and a maximum size of 6cm² each for any of the accessories and equipment items listed below.



Identification on clothing must be placed on the top breast side so that Bibs requested by FINA may be worn well visible below .

For upper-body clothing items only, the manufacturer's logo (being a design mark of maximum of 8cm in width) may additionally be displayed in the form of a strip in one of the following positions:

- a) around the bottom of both sleeves; or
- b) centered down the outer seam of both sleeves (from the collar across the top of the shoulders down to the bottom of the sleeve).

Sample



For lower-body clothing items only, the manufacturer's logo (being a design mark of maximum of 8cm in width) may additionally be displayed in the form of a strip centered down the outer seam of both legs (from the waistband down to the bottom of the leg).

Sample



- T-shirt (40 cm²)
 - Polo shirt (40 cm²)
 - Casual shirt (40 cm²)
 - Sweat shirt (40 cm²)
 - Bath robe (40 cm²)
 - Tracksuit top (40 cm²)
 - Pants (40 cm²)
 - Shorts (40 cm²)
 - Skirts (40 cm²)
 - Windbreaker (40 cm²)
 - Towels (6 cm²)
 - Baseball caps (6 cm²)
 - Hats (6 cm²)
 - Socks (6 cm²)
 - Footwear (6 cm²)
 - Bags (not greater than 10 % of the surface area of the item, to a maximum size of 60 cm²)
- Any advertising identifications which are not indicated in these regulations are not permitted. In the event that any clothing or other items of equipment contravenes these regulations, the competitor must immediately remove the offending item(s) and replace it/them with clothing that complies with FINA rules. In the event that the breach is not immediately remedied the competitor may be requested to wear attire provided by the event organizer (BL 7.1.7)
 - FINA reserves the right to request Federations taking part in the FINA World Championships to present any advertising identification in this rule for examination and approval of FINA prior to the event in question. (BL 7.1.8)

8. DOPING CONTROL

DC 5.3.3 FINA Competition Testing

DC 5.3.3.1 The actual conduct of Testing at all FINA Competitions shall be the responsibility of a Doping Control Commission of one or more people appointed by the FINA Bureau or its designee. FINA may designate any party that is deemed suitable by FINA to collect Samples in accordance with these Anti-Doping Rules. Such designee shall be referred to in these Anti-Doping Rules as a Sample Collection Authority.

DC 5.3.3.2 Any Athlete equaling or breaking a World Record shall submit to Testing following the race. When a relay team breaks or equals a World Record, all Athletes swimming the relay shall be tested. If no Testing is conducted at the Competition, the Athletes shall be responsible for making arrangements to submit to Testing no later than 24 hours after the race. No World Record shall be recognised without a negative doping test certificate for all Prohibited Substances or Prohibited Methods identified on the Prohibited List for which an analytical technique is available.

DC 5.3.3.3 Should an Athlete obtain a national record in a FINA Competition and not otherwise be selected for Testing, and the Rules of the Member Federation of the Athlete are similar to DC 5.3.3.2, the Member Federation may request FINA to conduct Testing on such Athlete upon payment of a fee reasonably determined by FINA.

9. CONTROL OF EVENTS

9.1– Management Committee

The Management Committee shall consist of the Members of the Bureau (GR 9.4.2)

9.2– Jury of Appeal

The Jury of Appeal shall be the Members of the Bureau and the Honorary Members of FINA (GR 9.3.1).

9.3– Commissions

For each discipline a commission shall be appointed consisting of the respective Technical Delegate (Bureau liaison), the Chairman, Vice Chairman and Honorary Secretary of each respective FINA Technical Committee (GR 9.5.1).

9.4 – FINA representatives and Technical Delegates

9.4.1– FINA Representatives

The FINA Representatives to the Organising Committee are: The FINA Executive and the FINA Executive Director.

9.4.2 – Technical Delegates

Swimming:	Dale Neuburger (USA)
Open Water Swimming:	Dennis Miller (FIJ)
Diving & High Diving:	Jesus Mena (MEX)
Water Polo:	Dimitris Diathesopoulos (GRE)
Synchronised Swimming:	Qiuping Zhang (CHN)

10. PRIZE MONEY

Prize Money at the FINA World Championships – Kazan 2015 will be distributed as follows:

	Swimming	Open Water Swimming	Diving	High Diving (Men)	High Diving (Women)	Synchronised Swimming (Solo, Duet and Mixed Duet)	Synchronised Swimming (Team and Free Combination)	Water Polo
1 st Place	\$15'000	\$15'000	\$15'000	\$10'000	\$10'000	\$15'000	\$30'000	\$60'000
2 nd Place	\$10'000	\$10'000	\$10'000	\$9'000	\$9'000	\$10'000	\$25'000	\$40'000
3 rd Place	\$5'000	\$5'000	\$5'000	\$8'000	\$8'000	\$5'000	\$20'000	\$30'000
4 th Place	\$4'000	\$4'000	\$4'000	\$7'000	\$7'000	\$4'000	\$15'000	\$20'000
5 th Place	\$3'000	\$3'000	\$3'000	\$6'000	\$6'000	\$3'000	\$10'000	\$10'000
6 th Place	\$2'000	\$2'000	\$2'000	\$5'000	\$5'000	\$2'000	\$5'000	\$5'000
7 th Place	□	□	□	\$4'000	\$4'000	□	□	□
8 th Place	□	□	□	\$3'500	\$3'500	□	□	□
9 th Place	□	□	□	\$3'000	□	□	□	□
10 th Place	□	□	□	\$2'500	□	□	□	□
11 th Place	□	□	□	\$2'000	□	□	□	□
12 th Place	□	□	□	\$1'500	□	□	□	□
13 th Place	□	□	□	\$1'000	□	□	□	□
14 th Place	□	□	□	\$500	□	□	□	□
Total	\$39'000	\$39'000	\$39'000	\$63'000	\$52'500	\$39'000	\$105'000	\$165'000

The total overall Prize Money for FINA World Championships will be as follows:

Overall Prize Money			
Discipline	No. of events	Prize Money per event	Total Prize Money
Swimming	42	\$39'000	\$1'638'000
Water Polo	2	\$165'000	\$330'000
Diving	13	\$39'000	\$507'000
Synchronised Swimming	6	\$39'000	\$234'000
	3	\$105'000	\$315'000
Open Water	7	\$39'000	\$273'000
High Diving	1	\$63'000	\$63'000
	1	\$52'500	\$52'500
Total			\$3'412'500
+ World Record (for each - Swimming Only)			\$25'000

II. TEAM INFORMATION

1. REGISTRATION, NOTIFICATION AND ENTRIES

There will be three successive entry steps to provide information to FINA and the Organising Committee in order to register for the FINA World Championships. All the communication between the OC and National Federations will be confirmed by email. All Registrations and Entries shall take place through the FINA General Management System (FINA GMS) which can be accessed by <https://data.fina.org>

Please note that the registration for the FINA World Championships - Kazan 2015 opened on Tuesday 6th January 2015. The entry steps are as follows:

– PRELIMINARY ENTRIES

To be submitted through the FINA GMS by 2nd March 2015 at 21:59 (GMT)

The Preliminary Entry is for the purpose of indicating to the Organising Committee the maximum number of competitors, representatives, coaches, official delegates, chaperons, etc., which each Federation intends to register in each discipline.

– FINAL NOMINATIONS (ENTRIES BY NAME)

To be submitted through the FINA GMS by 15th June 2015 at 21:59 (GMT)

The Final Nominations is the final deadline to register all Athletes and Team Officials that includes all relevant data for the purposes of Accreditation, Visa free entry, travel details and accommodation.

After this deadline it will not be possible to register anymore individuals to the event. The number of registrations must not exceed the numbers submitted in the Preliminary Entry.

The data must contain the exact number of named competitors, representatives, coaches, official delegates, chaperons, etc., All requested information must be fully and correctly completed in the FINA GMS. At this date, the NF must also have completed the final room requests (exact number of rooms, dates, etc.) and provide the OC with the complete rooming list in the FINA GMS. More information concerning accommodation is available in the Accommodation Guide.

To be submitted through the FINA GMS by 19th July 2015 at 21:59 (GMT)

Each Athlete must be registered for the event (s) he will be participating. Specific information depending on the discipline will be requested to complete the sport entries (ex: time, score, etc.). The sport entries must be submitted through the FINA GMS by 19th July 2015 at 21:59 (GMT). No late entries will be accepted.

FINA and the Kazan OC will use all collected data for the purposes of event registration and accreditation.

Please note that all deadlines will be at 21:59 (GMT) on the respective dates.

2. VISA PROCEDURE

The participants will have the right to enter/exit the territory of the Russian Federation under a visa-free regime during the period between July 15, 2015 and August 15, 2015 on the basis of an Accreditation Certificate issued by the Organising Committee free of charge.

Sample of the Accreditation Certificate



The Accreditation Certificate is an official document issued by the Organising Committee. Together with a valid passport it gives its holder the right to cross the border of the Russian Federation during the period between July 15, 2015 and August 15, 2015 with a maximum duration of stay of 32 days.

The Accreditation Certificate is intended solely for entering and exiting the Russian Federation and does not substitute Championships participants' accreditation badges.

Participants must apply for Accreditation Certificates before entering Russia during the event nomination process through the FINA General Management System (FINA GMS). Visa Free Entry is available providing that all relevant information has been submitted through the FINA GMS by the Final Nomination deadline on June 15, 2015 at 21:59 (GMT).

The process of issuing and delivering Accreditation Certificates takes about a month from the moment the application is submitted to the FINA GMS and approved by the Organising Committee to the moment the Accreditation Certificates are delivered to the offices of the National Federations (NFs).

In order to receive Accreditation Certificates, granting visa-free entering/exiting, NFs must:

1. Submit the relevant personal information for all the members of the delegation through the FINA GMS. Please note that the personal information (name, surname, citizenship, passport number, gender, etc.) must be identical to the one in the passport.
2. Upload the photographs for all the members of the delegation through the FINA GMS strictly in accordance with the photograph requirements and format that can be viewed by [clicking here](#). Please note that if any of the photographs provided fail to meet any of the mandatory format requirements they will be rejected as invalid. If that happens, you will have to reapply with the correct photograph otherwise, the application will be refused.
3. Upload scanned/electronic copy of a valid passport for all the members of the delegation through the FINA GMS. Please note that the passport must be valid at least until February 20, 2016.

4. Once a complete application is submitted to the FINA GMS and approved by the Organising Committee, the latter issues personal Accreditation Certificates and sends the whole package to the office of the NF via DHL strictly in accordance with the address of the NF.
5. Upon receiving the package of Accreditation Certificates the NFs must distribute them to the participants. Please note that the NFs are fully responsible for further distribution of the Accreditation Certificates to the participants. The NFs must take great care to ensure that each delegation member receives his/her Accreditation Certificate safely and that it is intact and undamaged upon arrival to the border of the Russian Federation.

A personal Accreditation Certificate, which visitors must keep with them for the duration of their trip to Russia, and a valid passport are the compulsory documents which will need to be presented at passport control each time when entering and exiting the Russian Federation.

If an Accreditation Certificate granting the right to visa-free entry into and exit from the Russian Federation is lost, stolen or damaged before the participant enters the territory of the Russian Federation, no replacement or refund will be possible.

The Accreditation Certificate cannot be reissued. Therefore, the individual concerned will need to follow the standard immigration requirements for entry into the Russian Federation.

In case of loss or damage of the Accreditation Certificate within the territory of the Russian Federation it should be immediately reported to the Organising Committee, which will advise on the steps to be taken.

Loss or damage of the Accreditation Certificate within the territory of the Russian Federation caused by a foreign citizen (an athlete or an official delegation member) shall, in accordance with the existing legislation, lead to an administrative fine of between 2 000 and 5 000 roubles being imposed, with or without the administrative measure of deportation from the territory of the Russian Federation.

In order to enter/exit the territory of the Russian Federation under a visa-free regime during the period between July 15, 2015 and August 15, 2015, Championships participants must present the following documents:

- a passport valid for at least six months after the expiry date of the accreditation certificate or visa, i.e. until February 20, 2016
- an accreditation certificate

The Organising Committee will inform all carriers and airports about the procedure for entering and exiting the territory of the Russian Federation applicable to the participants of the FINA Championships in Kazan.

For any questions related to the visa assistance please contact the Organising Committee using the following e-mail address: visa.support@kazan2015.com.

3. FINANCIAL ASSISTANCE TO THE NATIONAL FEDERATIONS

Travel & Accommodation Assistance: FINA and the OCKazan 2015 will provide Accommodation & Travel Assistance to the National Federations participating at the FINA World Championships 2015, based on the National Federations participation at previous FINA World Championships. Detailed information including dates and deadlines will be provided in a separate communication.

4. REGISTRATION AND QUALIFICATION OF COMPETITORS

4.1– SWIMMING

For each individual event, the FINA Bureau will establish Standard Entry Times in two levels: “A” and “B”, of which “B” shall be easier to achieve. Standard Entry Times can only be achieved in competitions approved for that purpose by FINA.

For each individual event, each National Federation may enter a maximum of two (2) competitors. To enter two swimmers in the same event, both of them

must have achieved the “A” Standard Entry Time. To enter one swimmer in an event, the competitor must have achieved at least the “B” Standard Entry Time (BL 9.3.6.1).

Standard Entry Times

Men's Standard			Women's Standard	
A – 2 Entries	B – 1 Entry		A – 2 Entries	B – 1 Entry
0.22.25	0.23.03	50 m Freestyle	0.25.23	0.26.11
0.49.39	0.51.12	100 m Freestyle	0.55.05	0.56.98
1.48.37	1.52.16	200 m Freestyle	1.58.93	2.03.09
3.50.87	3.58.95	400 m Freestyle	4.12.47	4.21.31
7.57.69	8.14.41	800 m Freestyle	8.35.99	8.54.05
15.13.98	15.45.97	1500 m Freestyle	16.33.61	17.08.39
0.25.52	0.26.41	50 m Backstroke	0.28.60	0.29.60
0.54.72	0.56.64	100 m Backstroke	1.01.25	1.03.39
1.59.19	2.03.36	200 m Backstroke	2.12.14	2.16.76
0.27.58	0.28.55	50 m Breaststroke	0.31.50	0.32.60
1.00.44	1.02.56	100 m Breaststroke	1.08.36	1.10.75
2.11.71	2.16.32	200 m Breaststroke	2.28.12	2.33.30
0.23.53	0.24.35	50 m Butterfly	0.26.54	0.27.47
0.52.52	0.54.36	100 m Butterfly	0.59.18	1.01.25
1.57.37	2.01.48	200 m Butterfly	2.11.14	2.15.73
1.59.99	2.04.19	200 m Ind. Medley	2.13.98	2.18.67
4.19.21	4.28.28	400 m Ind. Medley	4.44.50	4.54.46

1Team	4 x 100 m Freestyle	1Team
1Team	4 x 200 m Freestyle	1Team
1Team	4 x 100 m Medley	1Team

4 x 100 m Freestyle Mixed	1Team
4 x 100 m Medley Mixed	1Team

Qualifying Period for Entry Times:

Entry times will only be accepted if they have been completed within the qualifying period of 01 March 2014 until 19 July 2015. All times outside of this qualifying period will not be accepted.

4.1.1 – National Federations may enter swimmers who have not achieved either Standard Entry Time as follows:

- With no swimmers who have achieved the “A” or “B” Standard Entry Time: National Federations may enter up to four (4) swimmers, two (2) men and two (2) women
- With one (1) or two (2) swimmers who have achieved the “A” or “B” Standard Entry Time: National Federations may enter up to a maximum of four (4) swimmers (two (2) men and two (2) women), and with three (3) swimmers who have achieved the “A” or “B” Standard Entry Time, one (1) additional swimmer provided that both genders are represented
- The swimmers who have not achieved either Standard Entry Time will only be permitted to enter up to two (2) individual events each (BL 9.3.6.2)

4.1.2 – Each National Federations may enter only one (1) team in each relay. All swimmers entered in individual events can be used in relays, even if they have not achieved the “B” Standard Entry Time for the corresponding stroke and distance of the relay in which they are entered. Each National Federation may enter additional swimmers for relays only, provided that they have achieved the “B” Standard Entry Time for the corresponding stroke and distance of the relay in which they are entered.

The following formula shall apply:

- One (1) Relay – two (2) additional swimmers
- Two (2) Relays – four (4) additional swimmers
- Three (3) Relays – six (6) additional swimmers
- Four (4) Relays – eight (8) additional swimmers
- Five (5) Relays – ten (10) additional swimmers
- Six (6) Relays – twelve (12) additional swimmers (BL 9.3.6.3)

4.1.3 – The composition of a relay team may be changed between heats and finals of an event. When preliminaries are swum, medals or diplomas shall be awarded to those swimmers who swam in the heats and the final race (BL 9.3.6.7)

4.1.4 – The names of swimmers actually swimming on a relay must be submitted at least one hour before the start in which the event is to take place, in the order in which they are to swim. The names of the swimmers in medley relay events must be listed for their respective strokes (BL 9.3.6.8)

4.1.5 – Each Member may enter a maximum of 26 men and 26 women swimmers (BL 9.3.6.9)

4.2 – OPEN WATER SWIMMING

Each member may enter a maximum of two (2) males and two (2) females per individual event. For team events in the World Championships, the member can enter only one (1) team per event. Only swimmers who are entered in individual events at the World Championships can take part in the Team Event (BL 9.3.7.1).

4.2.1 – Team Event (BL 9.3.7.5)

- 5 km Team Event as Time Trial
- A team shall consist of three (3) swimmers, either one (1) man and two (2) women or two (2) men and one (1) woman
- Every team shall start with all swimmers together sixty (60) seconds after the preceding team
- The allocation of starting positions shall be taken from an automatic random draw. The ranking shall be decided by the individual time achieved by the third swimmer of the team. Only one team per NF is allowed

4.3 – DIVING

4.3.1 – Each Member may enter a maximum of two (2) competitors per event, regardless of standards, for each individual event and one (1) team of two (2) competitors for each synchronised and mixed diving event.

4.3.2 – Each diver, or diver's representative, shall deliver to the Referee, or his designated representative, a complete statement of the selected dives on the official form of the event for the preliminary competition and all the following sessions of the competition (D 4.1).

4.4 – MEN'S WATER POLO

4.4.1 – The competition shall be between a maximum of sixteen (16) teams elected in the following manner (BL 9.3.10.5.1):

- a) The four (4) highest ranking teams from the preceding World Cup 2014, two (2) highest ranking teams from the preceding year's World League, one (1) team from the host country (RUS) and nine (9) teams from the five (5) continents to be selected through continental qualification tournaments or continental championships. The nine (9) teams from the continents shall be selected according to the following formula: Europe — 3; Americas — 2; Asia — 2; Africa — 1; and Oceania — 1 (BL 9.3.10.5.2)
- b) If any one of the teams qualified from the World League 2014 are in the first four (4) from the World Cup 2014, the next ranked team from that World Cup 2014 qualifies (BL 9.3.10.5.3)
- c) The highest qualifying team(s) from the continental qualifying tournament or continental championships shall be entitled to represent that continent; if any team does not accept, then the next highest team willing to accept and participate in the World Championships shall qualify. These continental tournaments must be completed by 1 March 2015 (BL 9.3.10.5.4)
- d) If the host country is already included in the four (4) highest ranking teams from the preceding World Cup 2014, then the entry position shall be filled by the next highest placed team from that World Cup 2014 (BL 9.3.10.5.5)
- e) If another of the four (4) highest ranking teams from the World Cup 2014 or one (1) of the two (2) highest ranking teams from the World League 2014 does not enter, then that position shall be filled from the next highest placed team from that World Cup 2014 (BL 9.3.10.5.6)
- f) If no team enters from a continent or if there is an unfilled vacancy from among the teams qualifying from the World Cup 2014 or World League 2014, then each vacancy for the World Championship shall be filled by the highest placed team(s) from the continental qualification tournament or continental championships with the following rotation: Asia, Americas, Europe, Oceania and Africa (BL 9.3.10.5.7)

4.4.2 – Men's competitions shall be conducted in accordance with FINA Rule BL 9.4.3.2.

4.4.3 – The list of players for any game must be in hands of the referees not less than 30 minutes before the scheduled start of the game. Each player shall retain the same cap number through the whole tournament.

4.4.4 – The tournament scores shall be: 2 points for the winner, 0 points for the loser and 1 point for each team for a tie.

4.5 – WOMEN'S WATER POLO

4.5.1 – The competition shall be between a maximum of sixteen (16) teams selected as the following manner (BL 9.3.10.6.1):

- a) The four (4) highest ranking teams from the World Cup 2014, two (2) highest ranking teams from World League 2014, one (1) team from the host country (RUS) and nine (9) teams from the five continents to be selected through a qualification tournament or continental championship. The nine (9) teams from the continents shall be selected according the following formula: Europe – 3, Americas – 2, Asia – 2, Africa – 1 and Oceania – 1 (BL 9.3.10.6.2)
- b) If any one of the teams qualified from the World League 2014 are in the first (4) from the World Cup 2014, the next ranked team from that World Cup 2014 qualifies (BL 9.3.10.6.3)
- c) The highest qualifying team(s) from the continental qualifying tournament or continental championships shall be entitled to represent that continent; if any team does not accept, then the next highest ranking team willing to accept and participate in the World Championships shall qualify. These continental tournaments must be completed by 1 March 2015 (BL 9.3.10.6.4)
- d) If the host country is already included in the four (4) highest ranking teams from the preceding World Cup 2014, then that entry position shall be filled by the next highest placed team from that World Cup 2014 (BL 9.3.10.6.5)
- e) If another of the four (4) highest ranking teams from the preceding World Cup 2014 or one (1) of the two (2) highest ranking teams from the World League 2014 does not enter, then that position shall be filled from the next highest placed team from that World Cup 2014 (BL 9.3.10.6.6)
- f) If no team enters from a continent or if there is an unfilled vacancy from among the teams qualifying from the preceding World Cup 2014 or the World League 2014, then each vacancy for the World Championship shall be filled by the highest placed team(s) from the continental qualification tournament or continental championships with the following rotation: Asia, Americas, Europe, Oceania and Africa (BL 9.3.10.6.7)

4.5.2 – Women's competitions shall be conducted in accordance with FINA Rule BL 9.4.3.2.

4.5.3 – The list of players for any game must be in the hands of the referees not less than 30 minutes before the scheduled start of the game. Each player shall retain the same cap number through the whole tournament.

4.5.4 – The tournament scores shall be: 2 points for the winner, 0 points for the loser, and 1 point for each team for a tie.

4.6 – SYNCHRONISED SWIMMING

4.6.1 – For World Championships, the total number of competitors entered by each Federation (unless otherwise specified) may not exceed fourteen (14) competitors including maximum two male competitors only if the Federation enters Mixed Duets. Team routines shall consist of eight (8) competitors and ten (10) for Free Combination (BL 9.3.9.1 and SS 6.2.2).

4.6.2 – In World Championships each country shall be entitled to enter one Technical Solo, one Free Solo, one Technical Duet, one Free Duet, one Technical Mixed Duet, one Free Mixed Duet, one Technical Team, one Free Team and one Free Combination. A female competitor may compete in maximum seven (7) events, and shall not compete both Duet and Mixed Duets. A male competitor may only compete in two (2) events; Technical Mixed Duet and/or Free Mixed Duet. (SS 6.1.1).

4.6.3 – The name of the Technical Solo and the reserve, the name of the Free Solo and the reserve, the names of the Technical Duet competitors and maximum one reserve, the names of the Free Duet competitors and maximum one reserve, the names of the Technical Mixed Duet competitors, the names of the Free Mixed Duet competitors, the names of the Technical Team competitors and maximum of two reserves, the names of the Free Team competitors and maximum of two reserves, and the names of the competitors in the Free Combination and maximum of two reserves. (SS 6.3.1).

4.7 – HIGH DIVING

In High Diving, each member may be represented by a maximum of three (3) competitors per male events and by a maximum of four (4) competitors per female events.

5. NUMBER OF COMPETITORS ALLOWED BY EACH FEDERATION

The maximum number of competitors allowed from each Federation for each discipline is:

Discipline	Maximum Athlete Quota
Swimming (men)	26
Swimming (women)	26
Diving (men)	6+6 (Synchronised Diving)
Diving (women)	6+6 (Synchronised Diving)
High Diving (men)	3
High Diving (women)	4
Synchronised Swimming	12 (+2 Mixed Duet)
Water Polo (men)	13
Water Polo (women)	13
Open Water Swimming (men)	2+2+2 (5+10+25 km)
Open Water Swimming (women)	2+2+2 (5+10+25 km)

A competitor must be a citizen by birth or naturalization of the nation he/she represents (FINA Rule GR 2.5). Any competitor changing his affiliation from one national governing body to another must have resided in the territory of and been under the jurisdiction of the latter for at least twelve months prior to his first representation for the country. (FINA Rule GR 2.6).

6. TEAM OFFICIALS

6.1 – Individuals who are serving as Team Officials (Chef de Mission, coaches, managers, doctors, etc) cannot serve as Technical Meet Officials.

6.2 – Each Federation shall be allowed to include in its delegation individuals registered under the category of “Team Officials” (coaches, managers, trainers, chaperons, etc.) in each discipline in a number dependent upon the number of competitors entering and participating in accordance with the following:

Swimming	Category	Maximum Number of Athletes
Competitors:	Men	26
	Women	26

Swimming	Number of Competitors	Maximum number of Team Officials
Team Officials:	1-2 competitor(s)	1
	3-5 competitors	2
	6-10 competitors	4
	11-20 competitors	8
	21-30 competitors	10
	31-40 competitors	13
	Over 41 competitors	16

Diving	Category	Maximum Number of Athletes
Competitors (maximum)	Men	12
	Women	12

Diving	Number of Competitors	Maximum number of Team Officials
Team Officials	1-2 competitor (s)	1
	3-5 competitors	2
	6-10 competitors	4
	11-20 competitors	7
	21-24 competitors	8

High Diving	Category	Maximum Number of Athletes
Competitors (maximum)	Men	3
	Women	4

High Diving	Number of Competitors	Maximum number of Team Officials
Team Officials	1–3 competitor (s)	1
	4–7 competitor (s)	2

Water Polo	Category	Maximum Number of Athletes
Competitors	Men	13
	Women	13

Water Polo	Number of Competitors	Maximum number of Team Officials
Team Officials	For each team entered	5

Synchronised Swimming	Category	Maximum Number of Athletes
Competitors (maximum)	Women	14
	Men	2*

Synchronised Swimming	Number of Competitors	Maximum number of Team Officials
Team Officials	1 competitor	1
	2–7 competitors	2
	8–9 competitors	3
	10–11 competitors	4
	12 competitors	5
	13–14 competitors	6

*No mixed Duet = 12W + 0M With Mixed duet = 12/13W + 1M or 12W + 2M

Open Water Swimming	Category	Maximum Number of Athletes
Competitors (maximum)	Men	2+2+2
	Women	2+2+2

Open Water Swimming	Number of Competitors	Maximum number of Team Officials
Team Officials	1 – 4 competitor(s)	1
	5 – 8 competitors	3
	9 – 12 competitors	5
	One (1) accompanying person for each 25 km swimmer.	

6.3 ACCREDITATION

National Federations are to note the number of Team Officials (coaches, managers, chaperons, etc.) allowed by discipline, as detailed in section 9.2. A fee of USD 150 — will be charged for approved additional accreditation passes for individuals registered under the “Team Official” category that exceed the Team Official quota for each discipline.

Individuals registered under the “Team Official” category can only select one discipline. The discipline that is selected will then include this person inside the Team Official quota for that particular discipline. For individuals involved in more than one discipline, please select the discipline that they will be most associated with during the Championships.

Concerning NF Representatives, the President and the General Secretary will be entitled to free accreditation. (This cannot be transferred to any other person).

Any other individual registered under the NF Representative category will be charged a fee of USD 150 for their accreditation. NF Representatives are NOT included in Team Official quotas.

FINA has final approval for all additional Team Official and NF Representative accreditation passes requests that have been registration through the FINA GMS by the registration deadline of 15 June 2015.

Quotas are not transferable from one discipline to another, or from one category to another.

The following accesses will be given to the persons depending on their function:

ZONE-CODE	ZONE DESCRIPTION	ZONE ACCESS
	Field of play	Blue, Red, White
	Operational areas	Red, White
	General circulation areas	White
2	Athlete preparation areas	2
4	Media areas	4
5	Broadcast areas	5
6	FINA Family areas	6
7	VIP area	7
T	Team Tribune	T
G	Guest Tribune	G
TA	Transport Team Shuttle Bus	TA

Category	Function	Privileges	Sitting	Transport
Athlete	□	Blue, 2	T	TA
NF Representative	President	Blue, 2, 4	G	TA
	General Secretary	Blue, 2, 4	G	TA
	Executive Board Member	Red, 2	G	TA
	Official Representative	White	T	TA
	Senior Staff	Red, 2	T	TA
	Accompanying Guest	White	T	TA
	DV, HD, OW, SW, SY, WP President	Blue, 2,	G	TA
	DV, HD, OW, SW, SY, WP General Secretary	Blue, 2,	G	TA
Team Official	Chef de Mission	Blue, 2	T	TA
	Head Coach	Blue, 2	T	TA
	Coach	Blue, 2	T	TA
	Team Leader	Blue, 2	T	TA
	Doctor	Red, 2	T	TA
	Massage Therapist	Red, 2	T	TA
	Media Liaison	Red, 2, 4, 5	T	TA
	Medical Personnel	Red, 2	T	TA
	Physiotherapist	Red, 2	T	TA
	Support Staff	Red, 2	T	TA

Venue Access:

Athletes will have access to all training venues and the competition venue(s) where they are competing. For all other competition venues, Athletes will be granted access to the Team seating area only.

Team Officials and NF Representatives

Individuals registered in these categories will have access to all competition and training venues.

Important note: Each person must be registered under the function and role she/he will be fulfilling during the FINA World Championships. If an individual will perform multiple functions (eg. Coach in Swimming and Team Leader in Open Water Swimming), please select the most senior position as only one function can be selected during registration.

(Eg 2: If an NF representative Board Member is also the coach of the team, this person should be registered as a “Team Official” and “Coach” in order to have the correct access to fulfill their duties at the event.)

The Federation is entirely responsible for registering the participants with their correct function and role, so that the correct accreditation will be issued. No accreditations will be changed or re-printed during the event.

Loss of Accreditation:

If your accreditation badge is lost, it must be reported immediately to the nearest security personnel from the Organising Committee. A penalty fee may be charged for the reproduction of lost accreditation badges.

III. TECHNICAL MEET OFFICIALS

1. TECHNICAL MEET OFFICIALS

1.1– Nominations (BL 9.1)

The Judges nominated must be of the same nationality as the FINA Member Federation signing the form and fully certified by the respective Technical Committee.

The FINA Technical Committees will propose Technical Officials (Judges and Referees) from the current FINA Officials List in the respective discipline, for approval by the FINA Bureau or FINA Executive.

1.2– Number of Officials

FINA will select the following number of Officials:

Swimming	
Host Federation (NTOs):	one (1) Starter, eight (8) Judges, & one (1) Announcer
Other Federations (ITOs):	one (1) Starter & twenty five (25) judges & one (1) Announcer

Open Water Swimming	
Host Federation (ITOs):	three (3) Timekeepers, three (3) Finish Judges, one (1) Starter, four (4) Halfway Turn Judges, two (2) Officials, one (1) Announcer
Other Federations (ITOs):	five (5) Officials & one (1) Announcer

Diving	
Host Federation (NTOs):	one (1) Judge & one (1) Announcer
Other Federations (ITOs):	two (2) Deck Officials & twenty-five (25), Judges & one (1) Announcer

High Diving

Host Federation (NTOs):	one (1) Judge & one (1) Announcer
Other Federations (ITOs):	seven (7) Judges, one (1) Referee & one (1) Announcer

Water Polo

Host Federation (NTOs):	one (1) Referee, thirty (30) Deck Officials & one (1) Announcer
Other Federations (ITOs)	<p>Participating Federations — one (1) Referee for each participating Federation regardless of whether the Federation is represented by a Men's and/or Women's team.</p> <p>Non-participating Federations — eight (8) Neutral Referees for the Men's and Women's Competition from countries without teams (a maximum of one (1) per country) with one (1) referee to be advised.</p> <p>One (1) Announcer</p>

Synchronised Swimming

Host Federation (NTOs):	one (1) Speaker & six (6) Deck Officials & one (1) Announcer
Other Federations (ITOs):	eighteen (18) Judges, one (1) Chief Recorder, one (1) Music Master & one (1) Announcer

1.3 – Required Days of Duty

Each official selected by the FINA Bureau must be available at the competition for the number of days of their relevant competition, plus three days before the start of the competition, and one day following the conclusion of the competition and duty, as follows:

Discipline	Number of days (arrival-departure)*
Open Water Swimming	12 days
Synchronised Swimming	12 days
Diving	13 days
High Diving	7 days
Water Polo	18 days
Swimming	12 days
Jury of Appeal	20 days

(*) To be confirmed after FINA's approval of the definitive competition programme.

If any changes will apply to the dates, the NF/Officials will be informed immediately.

2. EXPENSES OF TRAVEL, LODGING AND FOOD

The accommodation and three meals per day, for a period determined in 7.3, will be provided for all the Technical Meet Officials from the National Federations selected by the FINA Technical Committees and FINA Bureau. Travel expenses shall be the responsibility of each National Federation except for the six neutral water polo referees and announcers to be appointed by FINA.



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